



Applicant Reference Form

refresh. restore. renew.

Horn Creek, County Road 130, Westcliffe, CO 81252
 719-783-2205/fax 719-783-2547/www.horncreek.org
Applicant Reference (updated 1-17-06)

Applicant Name: _____

The above-named applicant is applying for employment at Horn Creek Conference Grounds, a Christian family camp and conference center outside of Westcliffe, Colorado. Your prompt attention would be appreciated.

Circle the rating which best describes the applicant's ability in each area; five being superior and one representing poor. Please read through the entire list first, develop your thoughts, and then go back through and circle the ratings. Any comments you can give are especially appreciated.

PLEASE TYPE OR PRINT

1. <u>Initiative</u>	5	4	3	2	1	N/A
Comments:	_____					
2. <u>Enthusiasm</u>	5	4	3	2	1	N/A
Comments:	_____					
3. <u>Reliability</u>	5	4	3	2	1	N/A
Comments:	_____					
4. <u>Creativity</u>	5	4	3	2	1	N/A
Comments:	_____					
5. <u>Cooperativeness</u>	5	4	3	2	1	N/A
Comments:	_____					
6. <u>Punctuality</u>	5	4	3	2	1	N/A
Comments:	_____					
7. <u>Communication Skills</u>	5	4	3	2	1	N/A
Comments:	_____					
8. <u>Receptiveness to Suggestions</u>	5	4	3	2	1	N/A
Comments:	_____					
9. <u>General Appearance</u>	5	4	3	2	1	N/A
Comments:	_____					
10. <u>Physical Stamina</u>	5	4	3	2	1	N/A
Comments:	_____					
11. <u>Emotional Maturity</u>	5	4	3	2	1	N/A
Comments:	_____					

12. <u>Self-Confidence</u>	5	4	3	2	1	N/A
Comments:	_____					
13. <u>Willingness to Give Feedback</u>	5	4	3	2	1	N/A
Comments:	_____					
14. <u>Leadership Ability</u>	5	4	3	2	1	N/A
Comments:	_____					
15. <u>Willingness to go Beyond Expected</u>	5	4	3	2	1	N/A
Comments:	_____					
16. <u>Suitability to work with Children</u>	5	4	3	2	1	N/A
Comments:	_____					
17. <u>Commitment and Love for the Lord</u>	5	4	3	2	1	N/A
Comments:	_____					
18. <u>Spiritual Maturity</u>	5	4	3	2	1	N/A
Comments:	_____					
19. <u>Ministry Focus</u>	5	4	3	2	1	N/A
Comments:	_____					
20. <u>Moral Integrity</u>	5	4	3	2	1	N/A
Comments:	_____					

What are the applicant's most significant strengths? _____

What are the applicant's most significant weaknesses? _____

In what capacity have you known the applicant? How long? _____

This applicant will not be considered until all of his/her references have been received. If you have any questions, please don't hesitate to contact **Human Resources** at (719) 783-2205 or by e-mail at employment@horncreek.org. Thank you for your time in supplying us with this information. If you choose to provide us with your phone number, you are giving us permission to call you if we have further questions regarding this applicant.

YOUR NAME: _____
 TITLE/OCCUPATION: _____
 PHONE NUMBER: _____